

SEALED INVITATION FOR BIDS



PRF NUMBER:	PRF/ABES/RWP/ACTED/0001
ISSUE DATE:	27 th June, 2019
LAST DATE & TIME FOR SUBMISSION	10 th July, 2019
PURCHASE OFFICER:	Ruby Shahbaz

FROM: ORGANIZATION NAME & ADDRESS

TO: VENDOR / COMPANY NAME

Adult Basic Education Society 128, Saifullah Lodhi Road, Rawalpindi Cantt 051-5130225, 051-5130226, 051-5130227 Email:ruby@abestec.org	
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Please read the following terms and conditions carefully before applying for the bid for the below mentioned items.

Sealed Bids will be received until 10th July 2019 and Time 11:00 AM for furnishing the goods/services described herein and then opened in office. Late bids will not be accepted.

Delivery Time: 20th July 2019

Warranty Period: Please mention exact warranty period of all the below mentioned items in detail.

Validity of Quotation: quotation will be valid for 20 days

Registration Certificate: Please provide copy of your registration and National Tax Number Certificate.

Payment Terms: 100% payment will made after receiving of goods

Applicable Taxes: Please quote the price with income tax.

Signature: Bids must be submitted after signed in ink.

Sealed Bids are not to be mailed to the address shown above or but you can hand delivered to ABES office. It is the responsibility of the Bidder (not the ABES) to ensure bids are delivered to the specified location by the date and time noted above. To distinguish bids from other mail, the envelope or package should be marked BID DOCUMENT. It is the intent of the Purchasing Office to assist in recognition of these important documents. Faxed bids will only be accepted for unsealed bid solicitations.

This solicitation is subject to the provisions of the General Terms and Conditions and any revisions thereto, which are hereby incorporated into this bid in their entirety.

In compliance with this Invitation for Bids and subject to all conditions imposed herein, the undersigned offers, and agrees, to furnish the goods/service at the price indicated for each item.

Sample: Provided along with Bid **YES** [] **NO** []

Signature on behalf of M/S _____

Name _____ Designation: _____

Date. _____ Phone _____ FAX _____

E-Mail Address _____

Description	Unit Required	Unit Price inclusive of all taxes)	Total Price
Laptop (Lenovo IdeaPad 330 – Core i5, 4GB RAM, 1TB Hard drive, 15.6" FHD display)	03		

Desktop (HP 400 – Core i5, 4GB RAM, 1TB Hard drive, 20" LED display, Keyboard, Mouse)	02		
HP Printer (HP LaserJet Pro M 402 DW)	01		

Delivery location will be: ABES Rawalpindi

Signature Purchase Officer: Ruby Shahbaz